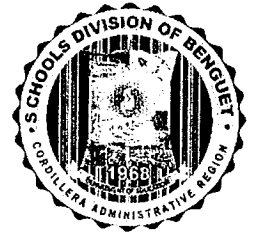


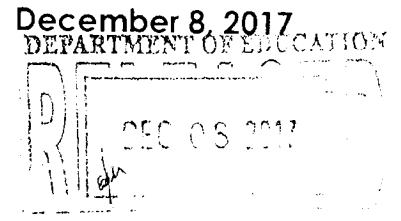


Republic of the Philippines  
Cordillera Administrative Region  
Department of Education  
**SCHOOLS DIVISION OF BENGUET**  
Wangal, La Trinidad, Benguet  
Telefax: (074) 422-6570; (074)422-7501



**DIVISION MEMORANDUM**

No. 601 s. 2017



**To:** Chief Education Supervisors, CID and SGOD  
Education Program Supervisors  
Public Schools District Supervisors/Coordinating Principals  
Elementary School Heads and Secondary School Heads  
All Elementary and Secondary Teachers

**From:**   
**MARIE CAROLYN B. VERANO, CESO VI**  
Schools Division Superintendent

**Subject:** **Conduct of In-Service Trainings and other Activities in December**

1. In line with the agency's mandate in providing efficient and effective service to its clientele, various division and district based in-service trainings and IYAMAN will be conducted on December 18-22, 2017. Relative hereto, classes will end on December 15, 2017 for this calendar year.
2. Participants to these trainings will be communicated in a separate memorandum. Personnel who are not identified to attend these training activities are required to report to their schools until December 22 for their School based training activities, school assessment, RPMS review and others.
3. All schools are reminded to ensure compliance to the 180 days or more contact days before the end of the school year.
4. Attached is a copy of the trainings to be conducted this December 2017 for your reference.
5. Immediate and wide dissemination of this memorandum is desired.

TRAININGS TO BE CONDUCTED FOR THE MONTH OF DECEMBER

Title of Training	Proponent	Identified Participants	No. of Pax	Schedule	Venue
Instructional Leadership Training-Workshop	HRDS	MTs/Newly promoted SH	65	Dec.20-22,2017	TBA
Division Induction Training Program for newly hired/newly promoted/untrained non teaching personnel	HRDS	ADAS II/III	60	Dec. 18-21, 2017	TBA
BLS- Basic Life Support Training-Workshop	SHS	SHS Personnel/School Heads		Dec. 18-20,2017	Pooten
Seminar-Workshop of School health and Nutrition section Personnel	SHS	School Nurse		Dec.11-12,2017	CRSNHS
CAP B for SHS Teachers	Research Section	SHS Teachers/School Heads	62	Dec. 20-22,2017	Calajo Restaurant
Research Review Conference	Research Section	All teachers w/o research training	139	Dec. 18-20,2017	NEAP-R
Oreintation on Wash in Schools (WINS)and Weekly Iron-Folic Acid (WIFA)	Health Section	School Nurses/School Head	343	Dec.13, 2017	Adivay Hall
ICT Literacy CAP B	ICT	ICT Coordinator/Teachers/SH	137	Dec. 18-22, 2017	TBA
Training-Workshop for ALS implementers (digital Lit.)	ALS	ALS implementers/BP-OSA	42	Dec. 18-22, 2018	TBA
2017 Trainers Methodology Level 1 training for TVL teachers	EPS-TLE	TVL teachers		Dec.8-28, 2017	TBA
Regional Festival of Talents				Dec. 14, 2017	TBA
Training-Workshop for Division Pool of Trainers	CES-CID	EPSs,PSDSs, Selected SH		Dec. 10-12, 2017	Inglay Restaurant
Training Workshop of District teams on the Development of Learning Resources and summative tools in MAPEH	EPS-P&H	Selected Teachers		Dec. 19-21, 2017	TBA
Skills Enhancement Training and NCII Assessment in Organic Agriculture for TLE Teachers	EPS-TLE			Dec. 17-19, 2017	TBA
Division seminar workshop on enhancement ob Benguet Orthography	CID	EPSs,PSDSs		Dec. 11-12, 2017	TBA
MTB	EPS-M&A			Dec.16-20,2017	TBA
TOT on Bridging	EPS-English			Dec.16-20,2017	TBA
Division Quality Assurance of Learning Resources	EPS-LRMDS	Selected SH		Dec. 4-5, 2017	TBA
Math and Science Research Congress	CID	Selected SH		Dec.11,2017	TBA
Division Training on School	EPS-LRMS	Teacher-Library	70	Dec.18-20, 2017	TBA

Training on Action Research and ICT 529 Dec. 18-21  
for Gr. 6 Teachers